

**OFFICE OF THE CITY MANAGER
LITTLE ROCK, ARKANSAS**

**BOARD OF DIRECTORS COMMUNICATION
MARCH 5, 2019**

Subject:	Action Required:	Approved By:
Annual Contract for Caterpillar Parts and Service. Submitted By: Fleet Services Department	√ Ordinance Resolution	Bruce T. Moore City Manager
SYNOPSIS	Approval of a Sole-Source Ordinance authorizing the City Manager to enter into a contract with J.A. Riggs for Caterpillar Parts and Service.	
FISCAL IMPACT	This APO is for one (1)-year, with an option to renew each year up to two (2) additional with an annual budget not to exceed \$145,000.00. Funds for this purchase are allocated in various Fleet Maintenance and Parts Accounts.	
RECOMMENDATION	Approval of the ordinance.	
BACKGROUND	J.A. Riggs is the only authorized Caterpillar dealer in Central Arkansas.	